

2009-10 CDBG Timeline for Public Notices/Meetings

Five-year Consolidated Plan (Plan) and First Year Annual Action Plan (AAP)

Links to current documents are available within CDBG News (on left) or listed under Additional Information (on right).
NOTE: Document links that are outdated in the process have been removed or replaced by final or more current versions.

Dates	Steps of the Process	Action Required
Nov 30, 2008 - Dec 31, 2008*	CDBG Coordinator sends notice & advertises First Public Hearing for 2009-10 CDBG AAP and 2009-13 Plan, including Strategic Plan/Objectives (SP/O), Citizen Participation Plan (CPP) & Steering Committee Guidelines (SCG)	Parties interested in funding based on CDBG Program regulations must prepare a short presentation for the Council Meeting on Jan 6, 2009 - Go to Presentation Requirements link
Dec 2, 2008	<i>Council Workshop for 2009-13 SP/O, CPP & SCG processes</i>	<i>Review 2004-08 SP/O, Draft 2009-13 SCG and Draft CPP - See links</i>
Jan 6, 2009	First Public Hearing on AAP/Projects for 2009-10 & Public Hearing to adopt SP/O, CPP and SCG for 2009-13 Plan	Proposed projects presented to Council by each potential applicant - Council vote on SP/O, CPP & SCG
Jan 6 - 30, 2009 (No later than 5:00 p.m.)	<i>Applications for 2009-10 project activities accepted by CDBG Coordinator</i>	<i>Go to 2009-10 Application Form link - <u>Submit to</u> : CDBG Coordinator, City Hall Call 435-716-9008 with any questions</i>
Feb 3, 2009	CDBG Coordinator provides all correctly submitted applications to the CDBG Steering Committee for review and recommendation to Council	Applicants will respond to questions by the CDBG Coordinator or the current Steering Committee
Feb 9, 2009	<i>Steering Committee will rate and rank projects for funding based on City objectives identified in new Strategic Plan and provide them to the CDBG Coordinator</i>	<i>The CDBG Coordinator will prepare the Municipal Council resolution with the recommended projects to be included in the proposed 2009-13 Plan/AAP</i>
Feb 15, 2009 - Mar 17, 2009	Proposed Plan/AAP (with projects) Draft provided to Citizens for Public Review and Comment, as advertised	Display ads & legal notices in the Herald Journal based on new CPP to encourage public review/comment - Go to contact information link
Feb 17, 2009	<i>Council Workshop for Draft Plan/AAP</i>	<i>CDBG Coordinator provides draft for Council Packet on Feb 12, 2009 and gives presentation at Workshop</i>
Mar 17, 2009	Second Public Hearing for 2009-10 AAP with recommended projects & for 2009-13 Plan, including SP/O, CPP & SCG	Public review/comment period closes following Public Hearing on Mar 17, 2009 - Council adopts Plan/AAP
By May 15, 2009	<i>Receive HUD notification of City allocation; Adjust project funding, as needed; Submit Council-approved Plan/AAP to HUD</i>	<i>HUD Region VIII HQ will review &, upon approval, transmit to HQ in Washington, DC for Congressional Release of Funds</i>
July 2009 - June 2010	Subrecipient Agreements will be signed as contracts with the City of Logan & activities may begin as approved	Reporting elements must be met by subrecipients to receive funding for money expended on CDBG activity